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27 February 1961

NOTES FROM WEEKLY ACTIVITY REPORTS #8:

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1. From A&E Staff: [] has begun a statistics training program of two one-hour sessions a week for [] Mr. [] and our three staff psychometrists. This training, which we regard as highly desirable, was initiated by [] expressed interest in conducting it. He will combine a review of fundamentals of statistics with an acquaintance with more advanced techniques, emphasizing their practical significance.

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2. From Executive Officer: Even though the exercise in preparation for a possible flood proved to be unnecessary, it did accomplish a great deal in the disposal of material. A total of 55 boxes (1 cu. ft. each) of records were transferred to the Records Center [] Approximately 104 cu. ft. of material occupying shelf space primarily in vaults was destroyed. Also, 600 tapes containing out-of-date material consisting largely of recorded lectures were returned to the Audio Aids Section for erasure and further use. The exercise seems to indicate that with proper pressure we can accomplish a great deal in reducing our volume of records prior to the move to Langley.

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Support Staff

3. From Chief/IS: During the weeks of 6 and 13 March, Chief/IS will be attending the Brookings course at Williamsburg, Virginia.

4. From OTR Briefing Officer: On 16 February a briefing was given by [] at the Armed Forces Staff College for some 200 students and staff members of the College, including the Commandant, Major General John S. Upham, Jr. The briefing--"CIA, Part II"--was on the Agency's clandestine services and followed by a few days Mr. Amory's presentation--"CIA, Part I"--on national intelligence production.

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On 17 February a lecture on "The Role of CIA" was given at American University's School of International Service for the 17 persons enrolled in the current class of the training program for international business executives.

On 16 February a briefing, coordinated in this office, was conducted for a State Mutual Security Inspection Team going to Peru.

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5. From Deputy Chief, Area Training: A double-duty bibliography for Latin American, which we have been preparing for two years, has just been turned out with OCR's help.

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6. From Chief/OS: On 22 February Mr. Gordon Stewart, the DTR, Messrs. [REDACTED], and the undersigned visited [REDACTED] to attend the commencement exercises of OC#10. Mr. Gordon Stewart presented the commencement address, which was favorably received, and an opportunity was presented to a number of JOTs to meet and talk with the Headquarters group.

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